

# **IMMANUEL LUTHERAN CHURCH & SCHOOL**

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## **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**DATE:** April 28, 2020  
**BY:** Brandon Charter, Secretary 2021

**PRESENT:**

Kris Schuldt, Chair 2020  
Sharron Blalock, Vice Chair 2020  
Joel Mueller, Board Member 2020  
Forrest VanNess, Board Member 2022  
Anna Brandt, Business Manager  
Debi Demien, Board Member 2021  
Carol Waddell, Treasure 2022  
Jason Auringer, Senior Pastor  
Tom Ruff, Board Member 2021  
Roger Huslage, Board Member 2022  
Allison Dolak, Principal  
Tom Roma, Associate Pastor

**ABSENT:**

**CC:** File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Pastor Auringer opened with a prayer and devotion.

The BOD reviewed the Senior Pastor's Report.

The BOD reviewed the Principal's Report.

The BOD reviewed the Business Manager's Report.

The BOD reviewed the Treasurer's Report.

Roger Huslage made a motion to accept the Treasurer's Report. Joel Mueller seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town-hall style.

The BOD discussed VBS with the MLT.

Tom Ruff asked a question to Pastor Auringer regarding a plan to "restart" as the COVID restrictions are reduced. Pastor Auringer indicated there are ongoing discussions and that there are still many unknowns.

Joel Mueller asked a question to Anna Brandt regarding the PPP loan. Anna Brandt provided details regarding how the loan is being used.

Tom Ruff provided an update on the small modifications needed on the constitution. He will send the modifications to the group for review.

The BOD discussed updates with St. Paul, New Melle.

The BOD discussed the May Voter's meeting.

Sharron Blalock discussed the BOD nominations.

Anna Brandt presented a housing allowance for Tammy Brenningmeyer. Joel Mueller made a motion to accept the change in housing allowance. Roger Huslage seconded and all approved.

Anna Brandt presented the draft budget for FY21. The BOD will review and vote on the budget in the May BOD meeting.

The BOD did their self-review and closed with a prayer.

# Senior Pastor's Report

BOD April 2020

## Livestream

We will continue to livestream even after we begin worshipping in person

This will require an investment in camera(s) and equipment

## Worship in person

Depending on what the governor says on May 4 we will formulate a plan on how to hold services, so that we can ease back into full fellowship.

## VBS

A decision on VBS will be made by the end of the week

## Zoom

Zoom has been an effective tool for Bible Class

## New Melle

We will find out today who will be St. Paul's new pastor?!

## Calls

Pastor Roma and I made calls on all members 70 and older; Pastor Peterson continues to call shut-ins

## Congregational Survey

Considering having the congregation take a survey to gauge their views on staffing our open position. This would take place in September.

Principal's BOD Report for April 28, 2020

1. Our teachers are great. Online learning is going well, not missing core curricular goals.
2. Staffing for next year. Call meeting at 7pm on April 29<sup>th</sup>.
3. Graduation ceremonies: We will be delivering diplomas to each house and then will have a church service at a later date, perhaps in July, as a send off.
4. Carley Petty has accepted the position as full time music teacher. She is a graduate of Webster University.



**IMMANUEL LUTHERAN**  
CHURCH AND SCHOOL

632 E. Hwy N  
Wentzville, Missouri 63385  
(636) 327-4416 www.ilcsw.net

**Date: 04/28/2020**  
**To: Board of Directors**  
**From: Anna Brandt, BM & Carol Waddell, Treasurer**

**Storage Facility**

- The Storage Facility MAT met to discuss “in-fill”. Product has been delivered but work is on hold until “Stay at Home” order is lifted. Team: Curtis Stille, Rich Oswalt, Kenny Seibold, Roger Huslage, Dale Schuette, Darwin Zimmerman.
- Storage building has had ceiling insulation installed. Talked with Steve Mosher with the Wentzville Fire Department on 4/20/20 he reported everything was good.
- Still do not have a confirmed date for installation of sewer/fresh water hook-up by Mark Klemme, I just know we are on the schedule.
- Had the swale [wash-out] back by the retention basin repaired.

**On-Line E Giving:**

Average monthly giving via Vanco [Joyful Response] prior to March was \$ 16,800. In March total on-line giving was \$ 20,900 and April 1 – April 20<sup>th</sup> giving has been \$35,300. This is all giving [General, Legacy, Debt Reduction, Missions, etc.]

The Immanuel family has been extremely supportive of our ministry during COVID 19.

**Year-To-Date Actuals vs Budget:**

As of March 30, 2020, our budgeted profit to date was \$ 259,485. As of March 31, 2020 we are \$70,834 ahead of the budget.

The months of April, May and June are budgeted to have a losses totaling \$ 259K and that is provided that all budgeted “revenues” are received and expenses stay within budgeted amounts. Obviously, fluctuations in either revenues or expenses are always a possibility, and will therefore change our year end position.

**PayCheck Protection Program [PPP Loan]:**

ILCSW was able to secure \$ from this program. As of now, funds were deposited into a separate bank account at Missouri Bank and a loan was set up with Missouri Bank via SBA.

Once the “forgiveness” portion of the loan is approved, the note will be reduced by the forgiveness and \$ will be taken into income. Any funds not approved for “forgiveness” will be returned to the bank to clear the loan off Immanuel’s books.

## IMMANUEL LUTHERAN CHURCH DASH BOARD

### Three Month General Giving vs Projected General Giving

|           | Giving     | Projected  | Variance    |
|-----------|------------|------------|-------------|
| 2019-2020 | \$ 243,393 | \$ 258,300 | \$ (14,907) |
| 2018-2019 | \$ 217,588 | \$ 214,800 | \$ 2,788    |

#### Giving - GENERAL

**2020**

**2019**

|                   |                   |
|-------------------|-------------------|
| January 31, 2020  | \$ 82,333         |
| February 29, 2020 | \$ 80,195         |
| March 31, 2020    | \$ 80,865         |
| <b>3-Mo total</b> | <b>\$ 243,393</b> |

|                      |                   |
|----------------------|-------------------|
| January 31, 2019     | \$ 60,507         |
| February 28, 2019    | \$ 72,318         |
| March 31, 2019       | \$ 84,763         |
| <b>3-Month total</b> | <b>\$ 217,588</b> |

**Due to COVID19 began offering On-Line Giving and Giving via Give + app on Smart Phones**

#### Giving - CAPITAL CAMPAIGN - Mortgage Payment

|                   |                   |
|-------------------|-------------------|
| January 31, 2020  | \$ 31,608         |
| February 29, 2020 | \$ 32,665         |
| March 31, 2020    | \$ 38,470         |
| <b>3-Mo total</b> | <b>\$ 102,743</b> |

|                      |                   |
|----------------------|-------------------|
| January 31, 2019     | \$ 27,389         |
| February 28, 2019    | \$ 48,370         |
| March 31, 2019       | \$ 40,034         |
| <b>3-month total</b> | <b>\$ 115,793</b> |

**LCEF Obligation (3) Mo. \$ 104,298**

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#### Attendance Worship Ser

**2020**

**2019**

|                   |              |
|-------------------|--------------|
| January 31, 2020  | 2,486        |
| February 29, 2020 | 2,813        |
| March 31, 2020    | 2,322        |
| <b>3-Mo total</b> | <b>7,621</b> |

|                      |              |
|----------------------|--------------|
| January 31, 2019     | 1,853        |
| February 28, 2019    | 2,228        |
| March 31, 2019       | 3,595        |
| <b>3-Month total</b> | <b>7,676</b> |

**Due to COVID19 Church Services converted to YouTube Recordings eff 3/22/20; Live Streaming 4/05/20**

#### Attendance Bible Class

**2020**

**2019**

|                   |              |
|-------------------|--------------|
| January 31, 2020  | 371          |
| February 29, 2020 | 457          |
| March 31, 2020    | 267          |
| <b>3-Mo total</b> | <b>1,095</b> |

|                      |            |
|----------------------|------------|
| January 31, 2019     | 239        |
| February 28, 2019    | 201        |
| March 31, 2019       | 308        |
| <b>3-Month total</b> | <b>748</b> |

**Due to COVID19 Sunday AM Bible Study was canceled eff 3/22/20; Live Streaming began 4/12/20**

#### Youth

**2019**

**2018**

Confirmation 31

Confirmation 29

#### Baptisms

**2020**

**2019**

|                   |          |
|-------------------|----------|
| January 31, 2020  | 0        |
| February 29, 2020 | 4        |
| March 31, 2020    | 1        |
| <b>3-Mo total</b> | <b>5</b> |

|                      |          |
|----------------------|----------|
| January 31, 2019     | 0        |
| February 28, 2019    | 2        |
| March 31, 2019       | 3        |
| <b>3-Month total</b> | <b>5</b> |

1. We have 10 weeks left in this fiscal year. To meet our budget on General Contributions for this fiscal year we need an average of \$ 12,000 per week in donations.
2. To meet our loan obligation to LCEF for this fiscal year we need \$ 8,400 in donations to the mortgage / Leave A Legacy Fund per week. We do have funds in the "Mortgage Reserve Fund" to cover any shortfalls on the mortgage payment.