

## IMMANUEL LUTHERAN CHURCH & SCHOOL

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### BOARD OF DIRECTORS

### MEETING MINUTES

**DATE:** May 17, 2022

**BY:** Bonnie Schulte, Secretary 2024

**PRESENT:** Tom Ruff, Chair 2024  
Carol Waddell, Treasurer 2022  
Roger Huslage, Board Member 2022  
Forrest Van Ness, Board Member 2022  
Grant Goris, Board Member 2023  
Chris Hall, Board Member 2023  
Joel Mueller, Board Member 2023  
Vern Boehme, Board Member 2024  
Jason Auringer, Senior Pastor  
Tom Roma, Associate Pastor  
Allison Dolak, Principal

**GUEST:** Mike Schlipp, Immanuel Property Manager

**ABSENT:** None

**CC:** File – Dropbox  
ILCSW.net website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Chair Tom Ruff called the meeting to order at 7:05 p.m. Pastor Jason Auringer shared with the group a devotional reading based on Psalm 62 from *The Songs of Jesus*.

April 2022 BOD Meeting Minutes approved by e-mail as presented.

Mike Schlipp, Immanuel Property Manager, presented property updates:

- A recent sewer issue impacting the shed
- Sealing the parking lot – anticipated costs, striping changes, etc.
- Front carport landscaping proposal – Mike presented a recommendation to build planting beds to elevate shrub(s) affected by parking lot salt. The BOD recommended aligning this proposal with the Sanctuary Improvement Project.
- Concrete deterioration – Mike noted repair needs in an area located near the front of the property, in proximity of the gravel lane. The BOD recommended coordinating needed repairs with the Parking Lot Expansion Project.

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Parking Lot Expansion Proposal – Grant Goris reported on information that was previously gathered by the Long-Term Facility Planning Committee, expansion project needs, and the bid process.

### **MLT Reports**

Senior Pastor's Report – The BOD reviewed the attached report submitted by Pastor Auringer.

Principal's Report – The BOD reviewed the attached report. Allison Dolak commented on the following:

- North West Evaluation Association (NWEA) Testing – Allison commented on how Immanuel's K-8<sup>th</sup> grades are excelling in the testing, as well as the positive nature of the testing itself.
- Building Expansion – Vern Boehme asked about the Fine Arts building proposal. Discussion regarding including this building request as part of the Long-Term Planning Committee's considerations.
- 2022-2023 Hiring – Allison noted a few changes are possible here and there; but all is pretty well settled for the upcoming school year.

Business Manager's Report – Comments included in Treasurer's report.

Treasurer's Report – Carol Waddell reviewed the attached report.

Forrest Van Ness made a motion to accept the May 2022 Dashboard/Treasurer's Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

### **OPEN QUESTIONS**

- Questions for Pastor Auringer – No additional questions
- Questions for Allison Dolak – No additional questions
- Questions for Carol Waddell, as Business Manager – No additional questions

### **OLD BUSINESS**

Information Security Committee – Chris Hall presented to the BOD the additional name of committee member Joe Frame. Committee consists of Chris Hall, Brandon Charter, Rich Wuebbels, and Joe Frame.

Balcony/Sanctuary Improvements Committee – Roger Huslage reported that the project is on schedule with the contract signed by all parties. Work to begin June 6, 2022.

Comfort Dog Ministry – The BOD recommended inviting the Comfort Dog Ministry to set up a display in the narthex on a Sunday morning to bring both awareness of the ministry to the congregation and gauge interest.

Action Item: Pastor Auringer will extend an invitation to the Comfort Dog Ministry.

Budget Review and Endorsement –

- Carol Waddell presented to the BOD the proposed 2022-2023 budget.
- Discussion regarding distribution of possible surplus funds at the end of the 2021-2022 year. It was noted that any surplus will be brought forward to the voters at the September 2022 meeting for allocation to Immanuel accounts.

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- Discussion regarding Immanuel's on-going financial support of St. Paul – New Melle.

The BOD endorsed the proposed 2022-2023 budget for presentation at the May 23, 2022, Voters Meeting.

BOD Orientation Follow-up – Discussion regarding orientation of new BOD members.

## **NEW BUSINESS**

May Voters Meeting Agenda –

- Tom Ruff reviewed the agenda and discussed meeting logistics.
- Draft Minutes – To allow for timely communication, a “draft” of Voters Meeting Minutes will be posted to ILCSW.net following voters meetings. Voter approval of the Minutes will occur at the next scheduled meeting.

Parking Lot Expansion Proposal – Discussed earlier in the agenda.

Long-Term Planning Committee – Tom Ruff will chair this committee. Individuals interested in helping develop a proposed long-term plan should contact Tom.

Finance Director Authorization – Carol Waddell made the motion that the Board of Directors authorize and approve to empower Immanuel's Finance Director, currently Deborah Anderson, as financial representative to make, execute, endorse and deliver in the name of and on behalf of Immanuel Lutheran Church – Wentzville. Joel Mueller seconded the motion. Motion approved by unanimous vote.

PayPal and QuickBooks – Topic included in the above Finance Director Authorization item.

Other – Grant Goris asked about the date for the BOD August 2022 Retreat. Date to be determined.

## **BOD SELF-REVIEW**

The Board conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Chris Hall made a motion to adjourn. Grant Goris seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:49 p.m.

Next BOD meeting 7 p.m. Thursday, June 16, 2022 (NOTE: date change due to scheduling needs.)

Senior Pastor's BOD Report  
May 2022

Thank you for the prayers & kind words at the death of my dad.

Since our last meeting:

1 funeral, 0 wedding; 6 visits; 1 pre-marriage session

Tuesday morning bible classes began study on John today (5/17)

Weekly Wednesday Boulevard Communion Service (Roma & I rotate weekly)

Pastor Roma & Russ Hoppe will attend the MO District Convention in June

Pastor Roma is overseeing an update on our webpage

VBS is coming soon!

My family will be visiting Anna & Kenny 5/30-6/4

Updated Sunday Summer Worship 8 & 10:30 am with Bible classes from 9:15-10:15  
Begins Memorial Day weekend, May 29

Janie will be installed sometime in July

We will be unveiling the new "brand" in September at the outdoor service

Embraced

Equipped

Engage

## Principal's Report for May 2022

My family and I thank you for the support during this difficult time with the sudden loss of my father.

Update on parking lot extension (Chris and Grant).

As you know, Mrs. Massmann announced her retirement at the end of last school year for a retirement date of May 2022. She has been teaching here full and part time for 27 years. We will be having a cake reception from 9:00-9:30 in the Fellowship Hall on Sunday, May 22<sup>nd</sup>.

I will serve on the MO District NLSA Review Committee. We meet on June 1<sup>st</sup>.

New NWEA testing

Kindergarten Program is Wednesday, May 18th at 7pm.

8<sup>th</sup> grade graduation is May 19<sup>th</sup> at 7pm.

The last day of school is May 25<sup>th</sup>.

I will be out of the office from June 2<sup>nd</sup>-June 10<sup>th</sup>

REPEAT: I know this isn't the right time with building prices being so high, but I don't want to let building expansion conversations go by the wayside. A building dedicated to Fine Arts would really bring our ministry to the next level. I would like to go on a few field trips to do some research on this topic.

## IMMANUEL LUTHERAN CHURCH DASH BOARD

### Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2021-2022	\$ 296,259	\$ 236,700	\$ 59,559
2020-2021	\$ 270,924	\$ 231,700	\$ 39,224

Giving - GENERAL	2021 - 2022		2020 - 2021	
February 28, 2022	\$ 86,384	February 28, 2021	\$ 100,684	
March 31, 2022	\$ 85,449	March 31, 2021	\$ 80,317	
April 30, 2022	\$ 124,426	April 30, 2021	\$ 89,923	
3-month total	\$ 296,259	3-month total	\$ 270,924	

### Giving - CAPITAL CAMPAIGN - Mortgage Payment

February 28, 2022	\$ 60,299	February 28, 2021	\$ 69,211
March 31, 2022	\$ 41,408	March 31, 2021	\$ 24,867
April 30, 2022	\$ 39,252	April 30, 2021	\$ 25,282
3-month total	\$ 140,959	3-month total	\$ 119,360
<b>Obligation (3) Months</b>	<b>\$ 99,744</b>	<b>Obligation (3) Mo.</b>	<b>\$ 104,298</b>

Attendance Worship Services	2021 - 2022		2020 - 2021	
February 28, 2022	4,229	February 28, 2021	2,955	
March 31, 2022	4,776	March 31, 2021	3,685	
April 30, 2022	5,186	April 30, 2021	4,570	
3-month total	14,191	3-month total	11,210	

Feb=in church [3,290] + YouTube views [939]	2022 Maundy Thurs	145 YouTube Views
Mar=in church [3,074] + YouTube views [851]	2022 Good Friday	103 YouTube Views
Apr=in church [3,290] + YouTube views [1,086]		

Attendance Bible Class	2021- 2022		2020 - 2021	
February 28, 2022	273	February 28, 2021	113	
March 31, 2022	239	March 31, 2021	166	
April 30, 2022	176	April 30, 2021	180	
3-month total	688	3-month total	459	

Youth	2021 - 2022		2020 - 2021	
Confirmation	24	Confirmation	30	

Baptisms	2021- 2022		2020 - 2021	
February 28, 2022	4	February 28, 2021	2	
March 31, 2022	6	March 31, 2021	2	
April 30, 2022	1	April 30, 2021	3	
3-month total	11	3-month total	7	









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**Date: 05/17/2022**  
**To: Board of Directors**  
**From: Carol Waddell, Treasurer**

**Overflowing Campaign**

- Just ended first of three years in Overflowing campaign
- Contributions during first year were \$534,263

**Church and School Ministry**

- 6 Sundays remaining in 2021-2022 fiscal year
- Total income through April is \$124,255 above budgeted amount
- Total expenses through April are \$206,114 below budgeted amount
- Appears we will be in a favorable position at the end of June

**BUDGET 2022-23**

	<u>Budget 2022-2023</u>		<u>Budget 2021-2022</u>
Church Contributions	\$1,053,000	5% increase	\$1,000,000
School Revenues	\$2,783,674	10% increase	\$2,500,874
Church Expenses	\$ 528,099	3% increase	\$ 511,480
School Expenses	\$2,780,149	11% increase	\$2,465,749
Property Expenses	\$ 367,047	1% increase	\$ 366,630
Finance Expenses	\$ 108,208	19% decrease	\$ 133,941
Mortgage Expense	\$ 398,976	unchanged	\$ 398,976
Other Expense	\$ 21,890	unchanged	\$ 21,890
Lutheran High School	\$ 31,000	unchanged	\$ 31,000

