

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: July 20, 2021

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2022
Roger Huslage, Board Member 2022
Forrest VanNess, Board Member 2022
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Joel Mueller, Board Member 2023
Vern Boehme, Board Member 2024
Jason Auringer, Senior Pastor
Allison Dolak, Principal

ABSENT: Tom Roma, Associate Pastor

CC: File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Pastor Auringer led the group in an opening prayer.

Tom Ruff reported the 2021-2022 BOD officers as follows:

- Tom Ruff, Chair
- Joel Mueller, Vice Chair
- Carol Waddell, Treasurer
- Bonnie Schulte, Secretary

Devotion - None

June 15, 2021, BOD Meeting Minutes approved by e-mail.

MLT Reports

Senior Pastor's Report – The BOD reviewed the report. Pastor Auringer added further clarification of the following:

- Nature of the Send Me St. Louis organization

- Continued open Business Manager position and consideration for “how to do things differently.” Discussion to follow at the August 2021 BOD workshop.
- E-mail received from Bill Geis of the LCMS District office with a promised 2020 survey summary by July 22, 2021.

Principal’s Report – The BOD reviewed the report. Allison Dolak provided further clarification regarding the following:

- Traffic flow and effective utilization of Immanuel property during student dismissal.
- Emergency Assistance for Non-Public Schools (EANS) Funds – a federal program open to all non-public schools with monies allocated based on enrollment and completion of detail documentation; \$345,141 gift pertaining to procurement and reimbursement of items not “in cement.” Documentation due by August 31, 2021. Allison noted that EANS funds will be managed alongside current school budget funds.
- Funding needs to broaden the curriculum and student learning experience in Music/Fine Arts/Science, including robotics.

Business Manager’s Report - No report

Treasurer’s Report – Carol Waddell reviewed the report. Carol asked the BOD what type of reporting will serve members best. Additional volunteers are needed to count weekly offerings. Brief discussion regarding Dropbox issues and other possible software products to share reports.

- ACTION ITEM: Pending distribution of Balcony/Sanctuary funds. Included in the September 2021 Voters Meeting agenda.
- Roger Huslage made a motion to accept the Treasurer’s Report. Joel Mueller seconded the motion. With no further discussion, Report approved by unanimous vote.

OPEN QUESTIONS

The BOD posed questions to Pastor Auringer and Allison Dolak in a town-hall style.

- Sunday School 2021-2022 – Pastor Auringer stated in-person Sunday School to start August 22. Tom Roma, Janie Fisher and Aaron Richardson developing plans and securing volunteers.
- Constitution update – Tom Ruff stated the Constitution is included in the August BOD workshop.

OLD BUSINESS

Information security (on-going item) – Discussion regarding both information security and physical safety of stewards. Pastor Auringer shared he and Kris Schuldt met following a workshop that Kris recently attended on physical safety in the church. Kris will present information to the BOD at a future meeting. BOD member Chris Hall offered his familiarity and knowledge regarding information security needs.

Balcony/Sanctuary Improvement Committee – Tom Ruff reported Sharon Blalock and Rod Kumm as committee members, along with BOD members Vern Boehme, Joel Mueller and Forrest VanNess. Initial facility needs assessment, with consideration of “What is needed now?” to follow.

Electronic Member Directory – Pastor Auringer reported Lori Aulbert is currently conducting a 30-day trial testing a possible software application.

Communications – Tom Ruff shared a note of appreciation received from Jacob Auringer, Fellowship of Christian Athletes, for recent Immanuel financial support of his upcoming work in San Francisco.

NEW BUSINESS

BOD Summer Workshop – Saturday, August 28, 2021, beginning at 8:30 a.m. at the Carol Waddell home. Agenda items:

- Constitution
- Distribution of surplus funds - PPP funds and giving
- Business Manager position
- Finalize calendar

BOD member Vern Boehme requested a change to the Board's meeting day. Meeting moved to the third Thursday of the month at 7 p.m. beginning September 16. ACTION ITEM: Tom Ruff will inform needed groups/individuals.

Carol Waddell brought forward requests and made the motion to approve housing allowance change requests from four (4) Immanuel School teachers: Rich Wuebbels, Linnea Hopper, Maxx Fisher, and Hannah Boehme. Forrest VanNess seconded the motion. No further discussion. Motion approved by unanimous vote.

The BOD conducted their self-review.

Pastor Auringer led the group in the Lord's Prayer to close the meeting.

Roger Huslage made a motion to adjourn. Forrest VanNess seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:57 pm.

Next meeting 7 p.m. Thursday, September 16, 2021.

Senior Pastor's BOD Report
July 2021

Pastoral Duties Since last Meeting

1 Funeral & 7 Visits

1 Greif Support Ministry Meeting

Met with Matt Miller from Send Me St. Louis

Tuesday morning bible classes

Business Manager Update...

We HAVE TAKEN measures to fill the big holes of payroll, deposits and monthly reports...

Carol W, Maureen K and Debbie A are covering

We need to be patient and/or reconsider how we make up the MLT

Lori is testing out a 30 day trial of an online church directory;

I think this will be extremely beneficial

I've spoken with Rich W about how to upgrade the website; we're past due for a fresh look

There will be no Tuesday bible class on July 27, August 3 or August 10

I will be moving my parents back to Minnesota the last week of July

I will be driving Megan out to school starting on July 30

I will be vacationing in So Cal from August 2-10

Principal's BOD Report

July Report 2021

1. School Status Update: We continue to be full and on a waiting list. We will have right around 340 students, give or take a few. We have a small 8th grade class, so I anticipate an enrollment of around 355 for the 22-23 school year.
 - Covid Plans for Fall of 2021- We MUST do what County says or they will shut down the school. We have not received any direct instructions from them at this point.
 - We have outgrown the cafeteria. K and 1st grade will eat in classrooms
 - We have outgrown the playground. We will not upgrade the playground until we are on sewer (est. 2023)
 - We have no additional classroom space for overflow. i.e: I teach my elective in the gym lobby
 - All positions are filled except a before care worker position, and we are collecting resume's now.

2. EANS Funds verbal explanation.

3. Statement of Faith urgency: It is an urgent matter that was presented at the Administrators Conference. The district and synod is just trying to help. The important part is that it is in the handbooks and the employees sign that they believe our statement of belief and handbook (which does happen every year.)

4. Music/Fine Arts/Sciences proposal for funding

5. Future spending items to note: We have 15 Roof Top Units on the main building. Life expectancy 15 to possible 20 years, they are currently 11 years old. Just **one** of the units that cools the church [we have 2] cost is approx. \$ 25K + the cost of the crane \$ 4K to get the units to the roof. (Information from Pat Skiljan.)
 - In the gym we have had to replace 2 units already [one crushed by snow/ice sliding off roof and the other was the kitchen unit] Our buildings are in need of more repairs every year. \$ 100K might be considered.
 - We need to have funds set aside to be able to tie into Duckett Creek sewer system as soon as it is available.
 - Technology / Technology Security -- We have a server that will need to be replaced at some point along with the labor to move data from old server to a new server (EANS)
 - A professional designed website that is easy to add, change and update.

6. Schooling update: I hand in my final draft of my dissertation on July 30th. I will defend it by October 30th.



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Date: **07/20/2021**
To: **Board of Directors**
From: **Carol Waddell, Treasurer**

Overflowing Campaign

- Started May 1, 2021
- Total pledge to date is \$933,946 from 107 pledges.
- June Overflowing contributions were \$21,221
- Monthly obligation \$33,248

Church and School Ministry

There was \$ 104,000 that was expensed under Capital Reserve on the Financial Statement and credited to Balcony / Sanctuary Fund pending the vote in Sept voters meeting on where they would like the funds applied/distributed.

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance	
2020-2021	\$ 1,023,701	\$ 969,000	\$	54,701
2019-2020	\$ 989,528	\$ 950,000	\$	39,528

Giving - GENERAL		FY 2020-2021	FY 2019-2020	
1 st Qtr Ending	Sept 2020	\$ 217,234	September 30, 2019	\$ 211,422
2nd Qtr Ending	Dec 2020	\$ 285,677	December 31, 2019	\$ 298,147
3rd Qtr Ending	Mar 2021	\$ 267,589	March 31, 2020	\$ 243,393
4th Qtr Ending	Jun 2021	\$ 253,201	June 30, 2020	\$ 236,566
12-month total		\$ 1,023,701	12-month total	\$ 989,528

Due to COVID19 began offering On-Line Giving and Give + app on Smart Phones

Giving - CAPITAL CAMPAIGN - Mortgage Payment

1 st Qtr Ending	Sept 2020	\$ 113,901	September 30, 2019	\$ 96,777
2nd Qtr Ending	Dec 2020	\$ 109,783	December 31, 2019	\$ 106,004
3rd Qtr Ending	Mar 2021	\$ 122,554	March 31, 2020	\$ 102,743
4th Qtr Ending	Jun 2021	\$ 130,660	June 30, 2021	\$ 86,520
12-month total		\$ 476,898	12-month total	\$ 392,044
LCEF Obligation (12) Mo.		\$ 398,972	Obligation (12) Mo. \$ 415,673	

Attendance Worship Ser		FY 2020-2021	FY 2019-2020	
1 st Qtr Ending	Sept 2020	8,546	September 30, 2019	7,931
2nd Qtr Ending	Dec 2020	10,994	December 31, 2019	11,797
3rd Qtr Ending	Mar 2021	10,117	March 31, 2020	7,621
4th Qtr Ending	Jun 2021	10,612	June 30, 2020	12,961
12-month total		40,269	12-month total	40,310
** Includes YouTube views			Includes YouTube views	

Attendance Bible Class		FY 2020-2021	FY 2019-2020	
1 st Qtr Ending	Sept 2020	475	September 30, 2019	476
2nd Qtr Ending	Dec 2020	488	December 31, 2019	733
3rd Qtr Ending	Mar 2021	415	March 31, 2020	1,095
4th Qtr Ending	Jun 2021	671	June 30, 2020	810
12-month total		2,049	12-month total	3,114

Youth		2021	2020	
Confirmation		30	Confirmation 30	
Baptisms		2020	2020	
1 st Qtr Ending	Sept 2020	9	September 30, 2019	11
2nd Qtr Ending	Dec 2020	2	December 31, 2019	12
3rd Qtr Ending	Mar 2021	4	March 31, 2020	5
4th Qtr Ending	Jun 2021	9	June 30, 2020	0
12-month total		24	12-month total	28

Due to COVID 19 Church Services converted to You Tube Recordings eff 3/22/20; Live Streaming 4/05/20 and Services in Sanctuary began on 05/20/20 along with Live Streaming

