

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: March 22, 2022

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2022
Roger Huslage, Board Member 2022
Forrest VanNess, Board Member 2022
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Joel Mueller, Board Member 2023
Vern Boehme, Board Member 2024
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, Principal

ABSENT: None

CC: File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7:01 p.m. Pastor Auringer opened the meeting with prayer.

Guest Presentation

Board members met initially in the Narthex to hear a presentation given by representatives of Lutheran Church Charities K-9 Comfort Dog Ministry. Jodi Zook and Ruth Agne, with Team Tabby Comfort Dog (St. Paul's Lutheran Church, Des Peres) explained how Comfort Dog serves communities by providing a "bridge for compassionate ministry" in both disaster and crisis events, as well as in everyday circumstances of life, e.g., residential and nursing home facilities, adult day care centers, hospice, and child care facilities. **ACTION ITEM:** Once received, Pastor Auringer will review the LCC Comfort Dog Ministry program document for further consideration and share details with the BOD, as well as Immanuel voters.

The report of the February 2022 meeting was approved by e-mail.

MLT Reports

Senior Pastor's Report – Pastor Auringer commented on the attached report.

- The December 2020 congregational survey
- Elder Committee – The formation of an Elder Committee is under consideration, which would comprise three to seven men who are each a student of Scripture, possessing wisdom, and with spiritual authority to support the pastor's office. Individuals would be appointed to this role.

Pastor Roma noted that a meeting is scheduled with a web developer to begin work on updating the church website.

Principal's Report – Allison Dolak reviewed the attached report, commenting on the staff interview/hiring process.

Business Manager's Report – No report

Treasurer's Report – Carol Waddell reviewed the attached report, stating that expenses continue to be well managed, even as costs/prices continue to rise.

Forrest Van Ness made a motion to accept the Treasure's Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

- Questions for Pastor Auringer – In response to a question about volunteers to staff the June 2022 VBS program, Pastor stated that people are responding to program needs.
- Questions for Allison Dolak – No questions
- Questions regarding Business Manager's responsibilities – None

OLD BUSINESS

Information Security (on-going item) – Chris Hall recommended drawing together a committee to develop an information security plan. The Board supports Chris moving forward as recommended.

Balcony/Sanctuary Improvements Committee – Roger Huslage reported the Committee has had on-going conversations with the contractor, assuring the Board that everything is on schedule with work to begin the first weeks of June. Roger noted that a contract for proposed work will require authorized signature(s), plus due at signing a first payment toward the project's cost.

Roger Huslage asked for approval on the Committee's part to dispose of items in the balcony, e.g., chairs, etc. ACTION ITEM: The Committee will work with Mike Schlipp on disposal, as well as inform parish members by way of a notice in the Immanuel iNews.

BOD Nomination Committee – Joel Mueller reported on the Committee's efforts. The Nominating Committee is comprised of Connie Gray, Laura Stolin, Chris Hall, Vernon Boehme, Grant Goris, Pastor Roma and Joel Mueller.

Board Policy Review – Tom Ruff noted that one duty of the BOD is to review Board policies on an annual basis. Two previously drafted policies, which were distributed to BOD members, will be reviewed along with the entire set of polices at the August 2022 BOD Retreat.

NEW BUSINESS

Interim Business Administrator appointment to MLT – Tom Ruff brought forward the name of Carol Waddell to serve on the MLT as Interim Immanuel Business Administrator. Vernon Boehme made a motion to approve Carol Waddell as Interim Business Administrator. Forrest Van Ness seconded the motion. Motion approved by unanimous vote.

Budget Process – Carol Waddell brought to the attention of the BOD that work has begun on the 2022-2023 budget.

Orientation Process for the BOD – tabled to April 2022 meeting.

Use of Dropbox for Document Sharing and Archive – tabled to April 2022 meeting.

BOD Meeting Dates – Tom Ruff brought to the group a change to the BOD meeting date: third Tuesday of each month, beginning April 2022. ACTION ITEM: Tom will update and distribute to the BOD a meeting calendar.

Other: Roger Huslage updated the BOD on Immanuel's new Christian men's group, which includes men of all ages

The BOD conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Roger Huslage made a motion to adjourn. Chris Hall seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:59 p.m.

Next meeting 7 p.m. Thursday, April 19, 2022

Senior Pastor's BOD Report March 2022

Brief summary of 18-page survey summary

Since our last meeting:

0 funerals, 1 New Melle Board meeting; 2 visits; 6 pre-marriage sessions

Tuesday morning bible classes finished up with Luke; new study on Colossians began 3/22

Weekly Wednesday Boulevard Communion Service

An additional Sunday Bible Class will become the norm; currently studying James

Janie's call papers are completed and signed; need to be delivered

Met with Pr/ Matzat, Rod Kumm, and Pr. Roma to discuss forming an elder committee

Will need a custodian to replace Zach Andrews, who will be taking a teaching job

Sending "We miss you" cards to folks who haven't been in church

Upgrade of flooring and possibly pew coverings along with "dressing up" chancel wall around cross
Have had a couple of meetings; waiting on some floor samples

Embraced

Equipped

Engage

Principal's Report for April 2022 BOD Meeting

1. Currently working on budget
2. Staff changes/interviews
3. Trivia Night April 2nd
4. Grandparents' day was a success
5. Tammy and I are gone Monday and Tuesday to our National Admin conference
6. NWEA testing
7. I am serving on St. Paul Des Peres(consultant and team member) and Word of Life's (Captain) Accreditation committees coming up in April.
8. 8th grade graduation is May 19th at 7pm.

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2021-2022	\$ 299,884	\$ 271,500	\$ 28,384
2020-2021	\$ 302,887	\$ 275,500	\$ 27,387

Giving - GENERAL		2021 - 2022	2020 - 2021
December 31, 2021	\$	121,134	December 31, 2020 \$ 115,424
January 31, 2022	\$	92,366	January 31, 2021 \$ 86,779
February 28, 2022	\$	86,384	February 28, 2021 \$ 100,684
3-month total	\$	299,884	3-month total \$ 302,887

Giving - CAPITAL CAMPAIGN - Mortgage Payment

December 31, 2021	\$	32,116	December 31, 2020 \$ 57,382
January 31, 2022	\$	36,138	January 31, 2021 \$ 28,476
February 28, 2022	\$	60,299	February 28, 2021 \$ 69,211
3-month total	\$	128,553	3-month total \$ 155,069
Obligation (3) Months	\$	99,744	Obligation (3) Mo. \$ 104,298

Attendance Worship Services		2021 - 2022	2020 - 2021
December 31, 2021		5,522	December 31, 2020 4,562
January 31, 2022		4,011	January 31, 2021 3,477
February 28, 2022		3,290	February 28, 2021 2,955
3-month total		12,823	3-month total 10,994

Dec=in church [4,634] + YouTube views [888] plus 12/24 500 views

Jan=in church [2,380] + YouTube views [1,631]

Feb=in church [2,351] + YouTube views [939]

Attendance Bible Class		2021- 2022	2020 - 2021
December 31, 2021		166	December 31, 2020 107
January 31, 2022		230	January 31, 2021 136
February 28, 2022		273	February 28, 2021 113
3-month total		669	3-month total 356

Youth	2021 - 2022	2020 - 2021
Confirmation	24	Confirmation 30

Baptisms	2021- 2022	2020 - 2021
December 31, 2021	2	December 31, 2020 2
January 31, 2022	0	January 31, 2021 0
February 28, 2022	4	February 28, 2021 2
3-month total	6	3-month total 4