

# **IMMANUEL LUTHERAN CHURCH & SCHOOL**

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## **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**DATE:**August 27, 2013

**BY:**Becky Pitman, Secretary 2016

**PRESENT:**Dan Ebert, Board Member 2014  
Rod Kumm, Board Member 2014  
Anna Brandt, Treasurer 2015  
Scott Hays, Board Member 2015  
Dave Liefer, Vice Chairman 2015  
Matt Peters, Chairman 2015  
Kelly Colbert, Board Member 2016  
Mike Schumacher, Board Member 2014  
Jason Auringer, Senior Pastor  
Allison Dolak, Principal  
Todd Liefer, Associate Pastor

**Guest:**Tammy Brenningmeyer, Assistant Principal

**CC:**File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Meeting called to order at 7:03 p.m.

Pastor Auringer led a prayer.

Minutes from the 7/23/13 BOD meeting were approved by email.

Pastor Auringer gave his update on the church. See attached.

Allison Dolak gave her update on the school. See attached.

Anna Brandt gave her financial update. See attached. Dan Ebert motioned to use the money from Property Improvements for the French drain being installed, Rod Kumm seconded the motion and all approved.

Pastor Liefer gave his update on the church. See attached.

Kelly Colbert gave an update on the Business Manager position. An ad will go out by September 15, 2013.

Rod Kumm gave an update on "It's a Matter of Principal". The Christmas tree lot is in motion with 150 trees ordered to start. The Christmas Tree lot MAT is still looking at possible locations to have the lot.

Rod Kumm gave his update on the Technology Team. The cutover from Centurytel to Charter went great. The amp for the church chimes failed and is being replaced. We will need a better power source in the network room with possibly more power and dedicated outlets. He is getting bids on this.

Matt Peters presented an update to the Fund Raising policy and also presented an Alcohol policy for review. They will both be presented again for review at the September meeting after being revised.

A 2013-2014 BOD Calendar was reviewed by the BOD and approved after changing the November 2013 meeting to November 19, 2013.

Rod Kumm would like Concordia Publishing to come out and give a presentation on Church 360. It was decided that this would wait until a Business Manager was hired.

The agenda for the September 15<sup>th</sup> Voter's Meeting was decided on.

Article I thru Article VI were reviewed and will be reviewed further at the September BOD Meeting.

# August 2013 BOD Report

Senior Pastor

## Pastoral Ministry

### Worship:

The Story Kickoff saw nearly 650 in worship & close to 200 in Bible class. A few weeks will be necessary to see how the logistics play out for worship, Bible classes, and small groups. May need to make adjustments to fellowship hall to accommodate larger group. REMINDER: The Policy-based manual requires & your pastors request your regular attendance in at least one Bible study to go along with your regular worship.

### Teaching:

Thursday am is studying 1 Corinthians

### Visitation:

Continue with monthly shut-in calls; I have 13 regular stops with a handful of temporary rehab visits; Hospital visits as needed

### Funerals:

Buried Ray Williams & Helen Montgomery

### Baptisms:

Hurayt (Liefer), Komnick (Liefer), Kulow (Auringer)

### Weddings:

3 coming up in October

## Administrative

### Business Manager

Terry Adams, Jerry Beck, and Kelly Colbert form our hiring team; We have met; Plan to launch search beginning in September

### Facilities

Gym HVAC replaced; Snow/Ice Guards need to be added to roof

Athletic fields ready for full use

2 parking lot flower beds redone by MGB Lawn Care

Arranged for Dennis & Eric to mow more of our other “grassy” areas

Pat Skiljan is learning the computer program for our HVAC system so we can program our units to save \$\$

Lighting of steeple almost complete; When should we have a dedication?

## Principal's Report for BOD 8-27-13

Enrollment for K-8 242

Preschool-not full at this time, but more come in all through the 1<sup>st</sup> quarter. We did not hire an aid to compensate in the budget.

Flagpole dedication Labor Day Weekend. Was an Eagle Scout project.

Soccer, Cross Country and Volleyball seasons underway.

Starting to write Accreditation survey's and get the ball rolling. Our first Accreditation meeting is September 28<sup>th</sup>.

New Programs starting: Robotics Team



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**To:            BOD**  
**From:        Anna Brandt**  
**Date:         8/26/13**

**\$ 22,490    Third Party Funding and Expenditures:**

**\$ 15,648 Third Party Funding came from Trivia Night proceeds and was spent on curriculum supplies.**

**\$ 6,280 Third Party Funding came from Boeing matching funds and was spent on chromebook computers for teachers.**

**\$ 562 Third Party Funding came from Appeals & Response and spent on security cameras**

**Church Contributions:**

**July General offerings are behind our budgeted revenues by \$ 5,700 & almost \$ 9,000 less than July 2012.**

**Mortgage contributions were \$ 5,371 short of the interest payment for July and August is currently behind \$ 13,250**

**Spiritual Growth is about \$ 1,000 over the budget due to "The Story" books purchased and reimbursements from members being recorded during August.**

**Lutheran High Assessment:**

**A teacher has sent LH a donation of \$ 6,000 to cover our short fall on our 2013-2014 assessment. Her husband's Boeing matching funds will also be sent to LH which should be applied to our assessment. I have asked that ILC be notified when those matching funds are received. I think a thank you to the family would be nice.**

**MISCELLANEOUS ITEM:**

**French drain installed on west side of cafeteria for drainage, cost \$ 1,500 not in church or school budget. Does the cafeteria account have funds to cover this? Move funds from \_\_\_\_\_account?**

# Board of Directors

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Pastor's Report  
Rev. Todd Liefer  
August 27, 2013

- **THE STORY ...**

- **SUNDAY SCHOOL:** This year, I will be primarily working with Sunday School on Sunday mornings. We have lots of kids and volunteers, which is very encouraging!
- **ADVERTISING:** We mailed out 9,500 postcards to the Wentzville, Lake St. Louis, and O'Fallon communities.
- **SMALL GROUPS:** I am working with Vern Boehme to launch some new small groups. We've had a great response to this so far! I anticipate adding 4-6 groups (to our existing 4 groups).

- **Youth ...** Some exciting changes to the Youth Program have just taken effect:

- Cody Collier, Immanuel's new 4<sup>th</sup> Grade teacher, is assisting with Jr. High Youth events (approx once/month).
- Kirk Neugebauer, our 3<sup>rd</sup> Year Seminary, will be running Open Gym.
- We have adjusted grades for Jr & Sr High. Jr High now covers 5<sup>th</sup>-7<sup>th</sup> grade, and Sr High covers 8-12<sup>th</sup> grade. This change is more in line with our Confirmation Program, and will also help with Pre-Gathering planning.
- This year, each month there will be two Jr. High Events (1. Open Gym 2. "fun"/service event), and three Sr. High Events (1. Open Gym, 2. "Grow" Nights, 3. "Fun"/Service Event). The extra help from Mr. Collier and Mr. Neugebauer is essential so that the youth program can continue to grow.

- **Confirmation ...** Our kick-off meeting for this year will be on Wednesday, September 11 at 6:00 p.m. The meeting is for students and their parents.

- **Website ...** The new website will go live sometime in September! Also ... very exciting ... the new site will be mobile-device-friendly. I did some checking, and the only church in the area that has done this is Element. This is very cutting-edge.

- **iNews ...** We have collected email addresses and are entering them in for our NEW email newsletter, which will be called "iNews". The first issue should come out in September.

