

# **IMMANUEL LUTHERAN CHURCH & SCHOOL**

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## **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**DATE:** June 21, 2016

**BY:** Becky Pitman, Secretary 2016

**PRESENT:** Sharron Blalock, Board Member 2017  
Anna Brandt, Treasurer 2015  
Brandon Charter, Board Member 2018  
John Wadell, Board Member 2018  
Kris Schuldt, Chairman 2016  
Roger Huslage, Board Member 2018  
Allison Dolak, Principal  
Jason Auringer, Senior Pastor

**ABSENT:** Justin Hurayt, Board Member 2017  
Kelly Colbert, Board Member 2016

**Guest:** Jim Sandvick, new Board Member 2019  
Rich Craven, new Board Member 2019  
Maureen Kuhlmann, new Treasurer

**CC:** File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Meeting called to order at 7:04 p.m.

Pastor Auringer led the devotion and prayer.

Welcome to the new BOD members, Rich Craven, Jim Sandvick and Maureen Kuhlmann. Anna Brandt will mentor Maureen Kuhlmann, Roger Huslage will mentor Jim Sandvick and Justin Hurayt will mentor Rich Craven.

Thank you so much to Anna Brandt for her amazing job as the treasurer and to Kelly Colbert and Becky Pitman for their service on the board.

The consent agenda was approved. It includes Pastor Auringer's and Allison Dolak's reports and the minutes from the 5/21/16 BOD meeting.

Pastor Auringer received three separate donations totaling \$41,500.00, \$ 1,500 was for VBS and that 25% was to go to the Thanksgiving Fund with the balance to not be added to the general fund.

Anna Brandt's report is attached. Sharron Blalock made a motion to approve the treasurer's report. Roger Huslage seconded the motion and all approved.

The Call Committee has received 7 names so far for the Associate Pastor position.

The BOD retreat will be held August 27, 2016.

The BOD watched a slide show from Lutheran High regarding their plans for expanding. They have asked the BOD for a vote as to if we support them going forward with these plans. John Waddell made a motion to support Lutheran High's plans going forward for expanding. Roger Huslage seconded the motion and the motion carried.

New Board Member training of the Policy Based Management was discussed.

Pastor Auringer has his time that he will be away covered but since Troy Miller will be here July 31<sup>st</sup> he will not be getting any other interim assistance.

Elizabeth Kusmierczak would like to make changes to her housing allowance. John Waddell made the motion to approve the change. Sharron Blalock seconded and all approved.

The BOD did their self-review.

Becky Pitman made a motion to adjourn, Sharron Blalock seconded and all approved.

## **Principals report for June 2016**

- 1) We are anticipating over 300 students in k-8 for the 16-17 school year. I continue to give tours pretty much on a daily basis.
- 2) Thank you to the numerous teachers that helped with VBS after completing a busy school year. (Brenningmeyer, Wuebbels, Boehme, Collier, Naumann, Zorumski, Hoffman, Moore, Fletcher(retired), Gremminger).
- 3) Tammy Brenningmeyer and I are completing the SLED program this Wednesday through Friday.
- 4) Most of my time has been dedicated to the NYG. I will be gone the 16-20th of July.
- 5) School packets will be mailed mid July

## **Senior Pastor's Report**

**BOD June 2016**

**1. Interim Assistance**

With Troy coming on board July 31, I will not be looking for a part time pastoral assistant as we used in the past. Instead, I will use occasional guest preachers.

**2. Business Manager**

Anna Brandt has hit the ground running and already made a big impact!

**3. A Special Offering Received!**

**4. VBS was a huge success! 300+ kids & 100+ volunteers!**

Special thanks to Eric Goris, Carrie Andrews, Susan Zorumski, Mike Schlipp & Mark Kaiser

**5. National Youth Gathering July 16-20; Vacation July 25-August 5**

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**IMMANUEL LUTHERAN**  
CHURCH AND SCHOOL

**To: BOD**  
**From: Anna Brandt**  
**Date: 6/21/16**

**Total Ministry**

I am still optimistic that we will have between \$ 80 – \$ 100K at year end to set aside for future  
(a) “building expansion / property purchases” and  
(b) “improvements to technology for worship and/or current building improvements/repairs.  
**At the last BOD meeting is was voted that 80% should be set aside for (a) and 20% for (b)**

**School Ministry**

Our “net” school position is currently \$ 95,000 better than budgeted through May 2016. This is great news as school revenues for June will not cover June expenses.

Dedicated School funds are high this time of the year due to Prepaid Registration & Tuition Fees already paid for 1016-2017 school term. These funds will be transferred into income the first of July as we start our next fiscal year. Current prepaid fees \$ 131,842.

**Church Ministry**

There is a pretty big “To Do List” in the office of things to get handled over the summer months. I have therefore put meeting with Steven Purgahn, CPA on the back burner.

Zattarella Estate – I have notified the law firm of my new contact information but have not been notified of any change.

**Property Management:**

A few items on my agenda to accomplish:

- (a) Investigate a new(er) telephone system
- (b) Security system issues on entry into building.
- (c) Electrical issues pursuant to Fire Inspection, etc.
- (d) Parking lot repairs on hold in anticipation of the addition. Sealing of the parking lot needed without regard to any expansion.
- (e) New flooring in a couple of classrooms
- (f) New flooring in the school hallways on the first floor.

**[Funds to cover flooring costs were set aside last fiscal year]**