

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: December 15, 2015

BY: Becky Pitman, Secretary 2016

PRESENT: Sharron Blalock, Board Member 2017
Anna Brandt, Treasurer 2015
Brandon Charter, Board Member 2018
Kris Schuldt, Chairman 2016
Roger Huslage, Board Member 2018
Kelly Colbert, Board Member 2016
John Wadell, Board Member 2018
Jason Auringer, Senior Pastor

ABSENT: Justin Hurayt, Board Member 2017
Allison Dolak, Principal

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:03 p.m.

Pastor Auringer led the prayer and devotion.

The consent agenda was approved. It includes Allison Dolak and Pastor Auringer's reports and the minutes from the 11/17/15 BOD meeting.

Kelly Colbert made a motion to accept the 2016-2017 base tuition increase by \$170.00. Brandon Charter seconded the motion and all approved.

Roger Huslage made a motion to accept the Treasurer's Report. Sharron Blalock seconded the motion and all approved.

Brandon Charter gave an update on the Congregation Health Dashboard. He is going to be working on getting information imported into Church Metrics initially.

Discussion was had about the suggested Executive Committee and BOD changes. John Waddell will present to the BOD at the January BOD meeting the changes that would need to be made to the constitution for a woman to be Chairman and Vice-Chairman.

A call committee will be formed by John Waddell for adding a third Pastor. An official candidate slate will be presented at the January Town Hall Voters' Meeting.

Campus Medical/Security/Weather Plan:

- 1.) *Risky Behavior policy and training. (Forrest Vanness)*
- 2.) *Storm policy and training.*
- 3.) *Medical emergency policy and training. (Amy Mueller)*
- 4.) *Traffic accident policy and training.*
- 5.) *Usher training.*
- 6.) *Committee to begin meeting and writing policies on December 29th from 5:00 to 7:00 PM weekly.*

The BOD did their self review.

Becky Pitman made a motion to adjourn, Sharron Blalock seconded and all approved.

Senior Pastor's Report

BOD December 2015

1. Business Manager

How should we proceed? Should we make some adjustments? When should we post this? Who wants to participate in the process?

2. Music Ministry

Barry, Gene and Jan are filling in during the interim. I will pursue a more permanent solution after the first of the year. I am looking for a part time person to cover traditional worship and the choirs. I will be meeting with Gene and Mona to discuss what is needed for the choral/bell portion of this ministry.

3. Contemporary Worship

The 9:30 & 11:00 are now the same, with Holy Communion at both services every week. If attendance thus far in December is any indication, this will be a blessing to many more people.

4. Personnel Policy Manual

Sharron has agreed to head this up! Thank you!! First order of business is a grievance policy.

5. Adult Instruction

A new class will begin on January 6

6. Tuesday Bible Classes

Finishing/Finished study of Matthew; New topic coming in January.

7. Sunday Bible Class

Finishing up Joseph; the next topic is TBD but a study on the book of Isaiah is the leading idea
January 3rd Guest: Rev. Gary Schulte spent nearly 13 years in the mission field as a layman before becoming ordained. He and his wife are now heading back to the mission field! They will be serving in Togo, West Africa. Gary is somewhat an expert in Islam, so I think his presentation will be of special interest. Gary will also preach at the 8 & 11 am services that morning.

8. Pursuing a 3rd Pastor

If we are to do so I believe we need congregational approval. Should we ask for such approval at the town hall meeting?

Principal's Report for 12-15-15

Tuition numbers are the main thing I need approved.

My suggestion for tuition numbers would be raising the base tuition by \$170 for the entire year. As you all know, I only raise tuition to pay for things we need. This \$17 a month increase will pay for everything we need in the 16-17 school year. Non-member tuition may not go up as much as \$170, but will be close. It has always been my goal to narrow the gap of member and non-member tuition, which I have done every year. I arrived at the \$170 increase as we are going to be seeing some pretty major expenses this next year. We need to purchase all new testing materials for the entire school and we also are looking at a new financial company to handle tuition credits. I would also like to give some sort of a raise to staff as well.

In light of these expenses next year, we remain in a good financial place and I am happy with the progress of the school.

We have enrolled MANY STUDENTS this year, our last one was the first week of December. I have 4 more that want to start in January.

Enrollment for the 16-17 school year will be open the first week of February. We will have an open house on January 24th from 1-3. We will be adding another 7th grade next year. One more year and we will have double grades of each grade!! It is very exciting.



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To: BOD

From: Anna Brandt

Date: 12/15/15

Church Ministry

Through 11/30/15 General contributions are under last year's giving by \$ 4,020 and behind this year's budgeted giving by \$ 15,050. Giving was budget at 2.5% increase over last year's contributions.

Fiscal year 2013-14 Giving was 8.5% over budget.
 Fiscal year 2014-15 Giving was 4.9% over budget

General Contributions Historical Recap			
Date	Revenues	Budget	Variance to Budget
July-Nov 2012	\$ 273,392	\$ 270,735	\$ 2,657
July-Nov 2013	\$ 291,616	\$ 278,500	\$ 13,116
July-Nov 2014	\$ 325,968	\$ 297,000	\$ 28,968
July-Nov 2015	\$ 321,948	\$ 337,000	\$ (15,052)

Item of interest:

- Donations for the purchase of land in Butangala through 12/13/15 totals \$ 10,400 [which includes two sizable donations one a member and one a non-member] A big thank you on those donations!

School Ministry

School revenues continue to be ahead of year to date budgeted revenues.

Lutheran High St. Charles Association Assessment

Thank you to (2) families that have applied their company matching funds to our Lutheran High Assessment obligations.