

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: October 20, 2015

BY: Becky Pitman, Secretary 2016

PRESENT: Sharron Blalock, Board Member 2017
Anna Brandt, Treasurer 2015
Brandon Charter, Board Member 2018
Kris Schuldt, Chairman 2016
Justin Hurayt, Board Member 2017
Roger Huslage, Board Member 2018
Allison Dolak, Principal
Jason Auringer, Senior Pastor
Keith Pelster, Business Manager

ABSENT: Kelly Colbert, Board Member 2016
John Wadell, Board Member 2018

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Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:03 p.m.

Pastor Auringer led the prayer.

Matt Peters and Ryan Foster met with the BOD about the annual charter agreement between the Boy Scouts pack 850 and Immanuel Lutheran. The pack has 80 boys and Ryan views it as a ministry and they would really like to keep the agreement with Immanuel. A decision has to be made by early December and with the changes that the Boy Scouts of America have made in accepting homosexual leaders, much discussion needs to be had. The discussion has been tabled until we hear from the LCMS on their stand.

The consent agenda was approved. It includes Allison Dolak, Pastor Auringer, Anna Brandt and Keith Pelster's reports and the minutes from the 9/15/15 BOD meeting.

Brandon Charter gave an update on the Congregation Health Dashboard. He did a lot of research on the data platform (excel vs the cloud). He is looking at Church Metrics which is a free program whose

main focus is churches. A new version of Shepherd's Staff is out and they are meeting in early November to review it so the discussion is tabled until the next BOD meeting.

Discussion was had about the suggested Executive Committee and BOD changes. The discussion is tabled until the BOD can get a clear picture of what the goal is and how to go about it.

Roger Huslage and Sharron Blalock had a meeting with the MLT regarding campus security for the church and Sunday School. Discussion was had on the options and more meetings will be held.

A request was made to have the handouts for the voters' meetings given out a week ahead of the meeting.

Anna Brandt made a motion was made to extend the meeting. Roger Huslage seconded the motion and all agreed.

Allison Dolak has spoken with Jim Rice from MODOT regarding Hwy N and the safety concerns. **Now is the time to contact your state officials and reporting your concerns on the safety of Hwy N and be willing to give examples.** We need to come together and give as much buzz to this issue as possible so changes can be made.

The BOD did their self review.

Becky Pitman made a motion to adjourn, Sharron Blalock seconded and all approved.

Principal's Report 10-20-15

First Quarter is over, parent teacher conferences are going on this week.

- The faculty will be putting on our NLSA Exemplary webinars the 10th and 17th of November on luthed.org

-School enrollment keeps going up. We have added a few new students since BOD in September and are up to 274 K-8!

- Red Ribbon Week is next week. We teach the kids how important it is to be drug free.

- Janel Cox's last day was the 16th. We are filling her position with Lisa Freise and Jeannie Orf until we can make a really good hiring decision.

-Trunk or Treat is THIS Friday! It is a really fun event. Please attend if you can!

-I will be working on tuition for the 16-17 school year in October. I hope to have an email to you all about that by the end of October so that we can get it approved in the November BOD meeting.



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To: BOD
From: Keith Pelster, Business Manager
Date: 10/20/2015

Facility Maintenance and Project Update

Interior Flooring

Some of the leftover tile pieces from the Narthex and Hallway Tile project will be used to tile the church office hallway. This is scheduled to begin this weekend.

We will soon be replacing the carpet in the hallways in front of the preschool classrooms, the 2 year old Classrooms, and Donna Pierson's office with tiles matching the classrooms and the upstairs hallway. The total project cost is anticipated to be less than \$9,000.

Parking Lot Signs

The ILS Trivia Night auction reserved parking space, has been relocated to a space that never had been designated as handicapped. Signs will soon be placed on the 4 remaining pavement painted handicapped spaces that do not have signs now. We will also place signs reserving 3 spaces each for Sunday visitors and families with small children.

Plumbing and Septic

The 3 problematic battery operated proximity sensor faucets in the boy's upstairs restroom were replaced with manual faucets that are more reliable. We saved the two still working control computers from these as spare parts to keep the remaining first floor automatic faucets working a little longer.

A pipe between the septic tank and the drain field cracked and was leaking near the playground. We had to pump out the water in the tank and dig to repair it. Two nearby drain lines were cleaned out. We are using gym rental funds to pay the \$3,160 cost of this unbudgeted, but urgent repair.

Lift Truck Projects

Thank you to Demien Construction for the use of a lift truck and Mark Kaiser for helping me with the projects. We were able to replace 8 lights in the Sanctuary, 12 in the Chapel, 2 in the parking lot and 6 under the portico. The ceiling mounted rear facing projector in the Sanctuary was repaired. The Chapel ceiling water damage was repaired. Several banners were hung in the gym and balls and balloons removed from the gym rafters. The scoreboards were reprogrammed and wiring for clocks installed.

Lighting

Several light fixtures were repaired or replaced and some additional battery backup emergency lighting installed. Though no areas are currently dark, there are more fixtures needing to be replaced and this project will continue.

Senior Pastor's Report

BOD October 2015

1. MLT Strategic Plan Update

1. Awaiting cost estimates and official county approval regarding our septic system
2. District President made aware of our intention to consider 3rd pastor

2. Mission Initiatives

Hearts & Hope land purchase monies total \$3,075.00 [thru 9-30-15]

We will be making a push in December for this

2 members are planning on going to Butangala in January 2016

3. Final PLI session

Completed the 2 year program on pastoral leadership

I thought the program was beneficial and should be offered to all seminarians

The last seminar focused on discipleship/assimilation & outreach to Millennials.

4. New Member Class

16 in attendance

5. LCEF conference

In Atlanta the weekend of November 20 as a guest of Dennis Klussman

6. Tuesday Bible Classes

Going strong and nearing completion of Matthew

7. Sunday Morning

A new topic is in the works for Bible Class

Worship series TBD following Galatians

8. School/Church Families

Met with Allison and Todd regarding lax church attendance from some school families

9. PhD

Filled out reapplication to Seminary Grad School for purpose of completing dissertation.



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IMMANUEL LUTHERAN
CHURCH AND SCHOOL

To: BOD
From: Anna Brandt
Date: 10/20/15

Church Ministry

General contributions continue to be under budget. As of 10-18-15 contributions are \$ 8,146 UNDER budget. Last year through the 3rd week of October our contributions were \$ 19,185 above budget. Expenses continue to be pretty much on budget.

Items of interest:

- Thrivent Funds: Last fiscal year we used \$ 2,838 towards chairs in the fellowship hall and \$ 8,270 to pay for "Galvin" Policy Writing weekend. To date this fiscal year we have used Thrivent funds to pay for the outdoor service and picnic. Expenses running approximately \$ 3,800 [The dunking tank paid for itself] Estimated balance in this account after all expenses are paid will be approx \$ 15,500.
- Schramm Estate Funds: Current balance \$ 40,270 the last expenditure was in July 2012 when we installed the concrete pad by the dumpster.
- Donations for the purchase of land in Butangala through 10/19/15 is \$ 3,115
- Sunday School Mission Fund is in a negative state as their "Butangala Adopted Child" renewal was paid. Offerings from Sunday school will correct that by year end.
- Public Relations has a credit balance this month due to the refund from Willow Creek \$ 1,012 and \$ 130 from LCEF to help offset some of the expenses.

Recap of Capital Reserve & Property Improvements:

✓ Property Improvements	\$ 23,873
✓ Flooring [still to be completed]	\$ 10,797
✓ Balcony [sale of the organ]	\$ 14,832
✓ Other Capital Improvements	\$ 7,688
✓ Special donation for Capital Improvements	<u>\$ 20,000</u>
	\$ 77,190

School Ministry

School Revenues continues to be ahead of budget with the expenses being within budget.

It's A Matter of Principle

1. Dinner Auction proceeds of \$ 11,487 was sent to LCEF for debt reduction in September. [Increase of \$ 1,800 over last year's Dinner Auction]
2. Golf Scramble proceeds of approximately \$ 5,800 will be sent to LCEF at the end of October. [Increase profit of \$ 1,000 over last year's golf scramble]

This Fiscal Year Debt Reduction payments to LCEF [above mortgage payment reduction to debt of \$ 34,602 as of Oct '15]

\$ 7,455 October-to-date debt reduction to be sent to LCEF [Golf Scramble and member donations]
\$ 32,010 September's debt reduction [LCEF rebate, Dinner Auction proceeds, and \$ 6,827 from members]
\$ 2,340 July and August member donations for debt reduction.
\$ 41,805