

# **IMMANUEL LUTHERAN CHURCH & SCHOOL**

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## **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**DATE:** September 15, 2015

**BY:** Sharron Blalock, Board Member 2017

**PRESENT:** Anna Brandt, Treasurer 2015  
Brandon Charter, Board Member 2018  
Kris Schuldt, Chairman 2016  
Justin Hurayt, Board Member 2017  
Kelly Colbert, Board Member 2016  
John Wadell, Board Member 2018  
Roger Huslage, Board Member 2018  
Allison Dolak, Principal  
Jason Auringer, Senior Pastor  
Keith Pelster, Business Manager

**ABSENT:** Becky Pitman, Secretary 2016

**CC:** File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Meeting called to order at 7:05 p.m.

Pastor Auringer led in prayer and a short devotional based on Romans 12.

The consent agenda was not approved as there were items on each report needing further discussion. Minutes from the BOD retreat on 08/22/2015 were, however, approved.

Keith Pelster, Business Manager, presented his report (see attached). Justin Hurayt had a question concerning the LCEF rebate of \$13,700. He expressed his belief that the LCEF rebate was always applied directly to the principal of the mortgage payment. Pastor Auringer explained that, in the past, voters were given allocation choices once the LCEF rebate was received. Anna Brandt and Keith Pelster affirmed that no restrictions were placed on this rebate; therefore, voters are given a choice regarding the allocation. The BOD decided that at the September 21<sup>st</sup> meeting, a ballot listing three options would be provided to the voters so they could determine the allocation of the current LCEF rebate. It was noted that the next rebate would not be received until late July or early August of 2016.

Following this discussion, Justin Hurayt made a motion to approve the report. John Waddell seconded the motion and all approved.

Pastor Auringer's report was discussed next (see attached). Anna Brandt asked if the Hearts & Hope special presentation scheduled for September 20<sup>th</sup> 2015 involved requesting assistance to purchase land for this group. Answer was affirmative. Pastor Auringer also gave an update regarding his strategic plan discussion scheduled for the September 21<sup>st</sup> voters meeting. Following this discussion, Anna Brandt made a motion to accept the Senior Pastor's report. Roger Huslage seconded the motion and all approved.

Allison Dolak, Principal, presented her report (see attached). Anna Brandt asked if the position Janel Cox will be vacating is a full time position. Answer was affirmative. Following this discussion, Roger Huslage made a motion to approve the principal's report. Motion was seconded by Kelly Colbert and all approved.

Anna Brandt gave her financial update (see attached). Anna reminded the BOD that voters were to be provided with the financials and the agenda prior to the voters meeting. The decision was made to place copies of both in the BOD box and have them available for pick up during the weekend services. Additionally, Pastor Auringer will include in his upcoming voters' meeting reminder that these documents are available to them. Justin Hurayt made a motion to accept the treasurer's report. Kelly Colbert seconded the motion and all approved.

Kris Schuldt, Chairman, asked that the "old business" of the agenda be set aside until later due to time constraints. He asked that time be focused on finalizing the agenda for the upcoming voters' meeting on September 21, 2015. Agenda was discussed and again a decision was made to provide stewards with a copy of this finalized agenda during the upcoming weekend services. Copies will be made and placed in the BOD box.

Following this discussion, Brandon Charter provided the BOD with information regarding a new program designed to allow the BOD to track statistics and to assess the overall health of the congregation. The program, Church Metrics, is free and would provide useful stats on various aspects of the church. Due to limited time, the decision was made to ask Brandon to demonstrate the program and its usefulness at the next meeting.

The BOD conducted their self-review.

The meeting was closed with the Lord's Prayer led by Pastor Auringer.



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**To: BOD**  
**From: Keith Pelster and Anna Brandt**  
**Date: 09/15/2015**

## Finances

### General Contributions:

As mentioned last month, General contributions have been less than budgeted and less than last year's received General contributions during the same time frame. **As of September 13<sup>th</sup> we are behind by \$ 13,500.** While mortgage contributions are doing well, these funds cannot be used for operational expenses. The BOD may want to consider asking the voters to have the recent LCEF rebate of \$ 13,700 be deposited to the General Account to off-set this shortfall or to hold it in dedicated funds for later allocation. Our next rebate from LCEF will not be received until after their 6-30-16 FYE [checks to be issued late July or early August 2016]

**Our overall status** is still above budget as School Tuition payments received were \$ 75,000 over what was budgeted to be received to date. Expenses to date are right in line with the budget.

## Facility Maintenance and Project Update

The Narthex stairway treads have been installed. The new treads are a single piece, so they will not separate at the seam as the old carpet/ rubber tread combination we had before did. We intend to paint the railing soon.

The Church office hallway will be tiled with left over tile materials. Tiles matching the classrooms and upstairs hallway will be installed in the preschool hallway soon.

We had a power outage a few weeks ago (just before school dismissal) and the interior classrooms became quite dark. We have battery backup power for lighting in the Sanctuary, Narthex, hallways and restrooms, but not in classrooms. We will soon be installing battery backup lighting in those windowless classrooms.

Three float sensors failed in the wastewater tank of the septic system, causing the tank to overflow. The fuse to the alarm that would have let us know about this condition prior to the overflow was not installed or had been removed. This condition has also been corrected.

We have renewed the Church and school liability, workers comp and property insurance policies after checking rates with other carriers.

The additional parking lot repairs have been completed and were paid for out of the funds that were set aside for parking lot repairs. All parking lot repair funds have been exhausted.

### **Principal's Report for BOD 9-15-15**

- 1) We have received 3 calls this week about when registration opens for the 16-17 school year!
- 2) Current enrollment for PS-8 is 460
- 3) Janel Cox- We are looking to replace her as she is moving to Dallas. The position would start on October 5<sup>th</sup>.
- 4) Upcoming Events:
- 5) \$5000 School Spirit Award: We make it to the finals! We appreciate your vote!
- 6) Todd and I were on KFJO today featuring our school as part of the Exemplary School Award.

## **Senior Pastor's Report**

**BOD September 2015**

**1. MLT Strategic Plan to be presented to Voters, September 21** (See meeting handout)

Summary:

1. Pursue Kirk as 3<sup>rd</sup> Pastor
2. Add four rooms for expanded ministry

**2. Attend the Lutheran Center for Religious Freedom Conference in DC, Sept. 7-10** (*All expenses paid*)

Learned a great deal; received a document on protecting churches and schools from sexual orientation and gender identity lawsuits. The organization distributing this document is called *Alliance Defending Freedom*

**3. Spoke with Bart Day from the International Center regarding Boy Scouts of America**

**4. Mission Initiatives**

Hearts & Hope

A special presentation is scheduled for September 20, 2015.

**5. Thrivent**

On a personal note, Karla and I have taken the appropriate steps to sever our ties with Thrivent. I cannot in good conscience give my personal business to a “Christian” company that is afraid to support the rights of the unborn.

**6. Upcoming...**

Final PLI session in Phoenix from October 5-8 will focus on the “Missional Church”

New Member Class to begin on Wednesday, October 14

Attending national LCEF conference in Atlanta the weekend of November 20 as a guest of Dennis Klussman