

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: September 23, 2014

BY: Becky Pitman, Secretary 2016

PRESENT: Sharron Blalock, Board Member 2017
Justin Hurayt, Board Member 2017
Anna Brandt, Treasurer 2015
Dave Liefer, Chairman 2015
Matt Peters, Board Member 2015
Mike Schumacher, Board Member 2015
Keith Pelster, Business Manager
Jason Auringer, Senior Pastor
Todd Liefer, Associate Pastor

ABSENT: Kelly Colbert, Board Member 2016
Kris Schuldt, Board Member 2017
Allison Dolak, Principal
Kirk Neugebauer, Vicar

GUEST: Tammy Brenningmeyer, Assistant Principal

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:01 p.m.

Pastor Liefer led a prayer.

Mel Heins and Dale Bauer met with the BOD about the installation of the bell at the current campus.

Becky Pitman made a motion to engage John Ward to clean up/restore the bell not to exceed \$2500.00. Mike Schumacher seconded and all approved.

Justin Hurayt made a motion to approve the minutes from the 8/26/14 BOD meeting. Anna Brandt seconded and all approved.

Pastor Auringer gave an update on the church. See attached. A letter was sent to the Wentzville School District to ask permission to remove the plaque off the old church.

Pastor Liefer gave an update on the church. See attached. Pastor met with Willow Creek about having the leadership summit next year at Immanuel and it sounds very promising having it here.

Keith Pelster gave a business manager update. See attached. Keith will be forming a committee to look into whether there is a need for addition storage.

Anna Brandt gave her financial update. See attached. Becky Pitman motioned to approve the August Treasurer's report, Mike Schumacher seconded the motion and all approved.

Constitution changes are being edited for grammical errors and the proposed document will be reposted to the website. Becky Pitman made a motion to present the final draft of the constitution changes to the voters on October 5, 2014 to be voted on. Mike Schumacher seconded and all approved. Constitution changes were brought before the voters at the September 21, 2014 voter's meeting and will be voted on at a special voter's meeting October 5, 2014.

Pastor Auringer led the BOD in discussion on the first six pages of The Policy Governance Model and the Role of the Board Member. The BOD should read pages 7-15 for the October meeting.

The agenda for the October 5, 2014 was reviewed.

Mike Schumacher motioned to adjourn, Matt Peters seconded the motion and all approved.



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To: ILCSW Voters

From: Keith Pelster

Date: 09/21/2014

LCEF Shared Blessings

163 member investors have signed up with LCEF since we began aggressively promoting participation as a way to take advantage of the "Shared Blessings" rebate program. (See me or my past reports for more details) We achieved the second rebate level in August the \$1588 /month rebate level. As of August 31, we had 210 of our member participating in LCEF. We need 60 more to reach the \$2,118.17 / month or \$25,418.59 / year level. We need 168 more to reach the highest level of \$3,177 / month or \$38,127 / year. Thank you to those who have signed up. If you have not signed up yet, please do.

LCEF Loan

Giving to pay the mortgage (Uplifting) has dipped from previous trends. Hopefully, this trend will change as people return from summer vacations. The over \$9,000 per month increase in our monthly payment obligation, when we transition from an interest only loan to a 30 year payback schedule in the spring, is significantly more than we have received in the past. The new monthly obligation goes beyond maxing out the rebate program, (though by all means we should do that) to meet that challenge we will need a combination of significant church growth and an increase in per capita giving. Church growth is my preferred source as it indicates that we as a congregation are fulfilling our mission and helping more people. The new capital campaign will focus on increasing per capita giving. Both are necessary, and we will need help from God and additional effort and prayer from all staff and church members to meet this challenge.

Insurance

In reviewing our insurance policies, it was discovered that the replacement of contents was limited to \$0 for the Gym building and less than \$300K for the main building. We have increased the protection to \$100,000 for the Gym and \$2,000,000 for the main building. This level more accurately represents replacement costs should we suffer a total loss event.

Parking Lot Repairs

Drainage has been added, broken pavement spots repaired, cracks filled and the lot sealed. Some minor touch up work remains. We added handicapped spaces closer to the doors, and visitor spaces near the office entrance. We intend to add signs for the new handicapped spaces and close in "Reserved for Visitors and Elderly during worship" parking spaces. Costs for the parking lot repairs ended up being half of what was expected and authorized at the last voter's meeting. We were able to pay for the repairs and fund a capital reserve for future repair and maintenance from last year's surplus funds that were set aside for parking lot repairs, without needing to draw from savings or ask for special donations.

Building

The fellowship hall storage room has been converted to an office for Vicar Kirk. The tables and chairs that were in that room have been relocated to the store room under the narthex stairs.

Several light fixtures throughout the campus that had not worked in some time have been replaced. Problematic emergency lighting fixtures are in process of being replaced and augmented with battery powered emergency lighting on exit signs.

Some problematic automatic faucets with obsolete parts have been replaced with manual ones. We also replaced several working fixtures to have parts to keep the others going. The lack of local shut-off valves in the bathroom complicated this task. We are adding local shut-off valves each time we replace a fixture to simplify future repairs.

Building Improvements

We received a generous donation that funded a large part of several projects that have the goal of improving the facility portion of the worship experience at Immanuel.

In Process: New padded chairs have been ordered for the Fellowship Hall. Come and enjoy bible classes and meetings in comfort this fall.

We are planning and considering the following future projects. Your comments and opinions are welcome and encouraged.

1. Finishing the balcony to add stadium seating and music performance space. We also hope to gain usable space for a storage and possibly an office or meeting area under and behind the stadium seating area.
2. Improvements to the sound system in the church. The system sounds dramatically different in the balcony, in front of the balcony and under the balcony. Additions and upgrades of speakers and control equipment would improve the sound quality, especially in and under the balcony. Relocation of the audio visual control station to the main floor would also be helpful as the person running the board should be able to hear what the majority of the congregation are hearing to make proper adjustments.
3. Replacement of the carpeting in the narthex, narthex to balcony stairway and some first floor hallways with an attractive porcelain tile or stone floor.



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To: BOD
From: Anna Brandt, Treasurer
Date: 09/23/14

Mortgage Payments:

Contributions to Uplifting Campaign continue to be less than payments to LCEF. For the first 2 months of this fiscal year we are \$16,000 behind. Our goal is to receive \$ 158,000 in contributions from Sept to Dec 2014 to cover all interest payments to LCEF during the entire Uplifting campaign. We can't lose sight of members honoring their pledges to this campaign even as we start discussing and working on the next campaign. Last year in these same 4 months [Sept-Dec] the giving totaled \$ 131,750.

Church & School Operations:

School revenues are above our budgeted revenues which lends to the overall profit to our operations as of August 31, 2014. The only "3rd Party revenues and expenses" recorded in August was for 70% of the cost of the new reading program.

Dedicated Funds:

Capital Reserve Fund had an increase due to the donation by a non-member that discussed with Pastor his wishes for building improvements/or other needs of the church. His request was for the funds to not be put into general operating revenue.

2015 Campaign:

The \$ 47,040 cost to use Capital Funding Services [CFS] for our 2015 Campaign could be paid for by using the funds in savings from the "sale of the land on Pearce". The amount in savings is \$ 49,700.

This would avoid having to use any funds "pledged in the campaign" towards the payments to CFS

September 2014 Voters' Assembly

Senior Pastor Report

Talking Points

- 1. New Service at 9:30 am**
- 2. 140th Anniversary Celebration on November 9**
Debi Demien
- 3. Capital Funding Services Presentation Recap**
Karl Galik
- 4. New Book Study for Church Staff**
Inside the Large Congregation
- 5. Hearts & Hope for Uganda Update**
Sponsorship... Including ILS
February Trip
- 6. Donation from "Visitor" for Building Improvements & Missions**
- 7. Pastoral Leadership Institute**
Chicago September 29-October 2
- 8. Updating the Personnel Policy Manual**



Associate Pastor's Report

September 2014

The Global Leadership Summit

I have a meeting on 9/23/14 with a Global Leadership Summit contact to see if Immanuel would be a good fit for this conference next fall.

Serve St. Louis

I've heard of lots of families are signing up for Serve St. Louis on October 11. Awesome! Willing volunteers can still sign up at www.servestlouis.org

I'd like to see us get more involved with this next year by sponsoring projects ourselves.

Sunday School

The new "semester" of Sunday School has recently kicked off. We continue to see lots of new families coming to this ministry ... every single week. We also adopted a child (Jordan) from Uganda to support with our Sunday School offerings.

Confirmation

Confirmation began on September 10. We have 44 enrolled in the program, with 18 on the road to be confirmed in the spring.

Social Media

Immanuel is getting social! We are now on ...

Facebook (@Immanuel Lutheran- Wentzville)

Instagram (@immanuelwentzville)

Twitter (@ilcsw)

YouTube (Immanuel Lutheran Church and School - Wentzville)

Youth

Youth responsibilities are, for the time being, split between myself (Sr. High GROW Nights; NYG Fundraising), Cody Collier (Jr. High Events), and Vicar Kirk (Jr. High Devo Nights; Open Gym)