

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: August 26, 2014

BY: Becky Pitman, Secretary 2016

PRESENT: Sharron Blalock, Board Member 2017
Justin Hurayt, Board Member 2017
Kris Schuldt, Board Member 2017
Anna Brandt, Treasurer 2015
Dave Liefer, Chairman 2015
Kelly Colbert, Board Member 2016
Matt Peters, Board Member 2015
Keith Pelster, Business Manager
Jason Auringer, Senior Pastor
Todd Liefer, Associate Pastor
Allison Dolak, Principal

ABSENT: Mike Schumacher, Board Member 2015

GUEST: Tammy Brenningmeyer, Assistant Principal
Kirk Neugebauer, Vicar

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Meeting called to order at 7:48 p.m.

Pastor Liefer led a prayer.

Minutes from the 7/22/14 BOD meeting were approved by email.

Pastor Auringer gave an update on the church. See attached. Everyone is invited to an information meeting on September 18th to hear about the benefits of using LCEF for our capital campaign at 7:00pm. It will be added to the voter's meeting agenda to vote on whether we use LCEF or do the capital campaign internally.

Pastor Liefer gave an update on the church. See attached.

Allison Dolak gave an update on the school. See attached. We are at 263 kids enrolled K-8 and 10 spots left open for preschool.

Keith Pelster gave a business manager update. See attached.

Anna Brandt gave her financial update. See attached. Kelly Colbert made a motion to move \$7084.00 from the Organ-Facility Changes back to the Schramm Estate Foundation Fund and we will leave a balance of \$4000.00 in the Organ Fund and the remaining balance of \$7900.00 will be moved to the Capital Reserve Fund. Kris Schuldt seconded the motion and all approved. Becky Pitman motioned to approve the July Treasurer's report, Justin Hurayt seconded the motion and all approved.

Kris Schuldt has been nominated as the Vice-Chair of the BOD.

Constitution changes will be brought before the voters at the September voter's meeting and voted on at a special voter's meeting in October.

Pastor Auringer will be leading the BOD discussion on the Policy Governance Manual starting in September.

Reviewed the agenda for the September Voter's Meeting.

The 140th celebration will be done on the second Sunday of November.

Kris Schuldt would like information to go up somewhere in the fellowship hall with the BOD information (picture, contact info, minutes, etc.) so everyone knows who their BOD is and any pertinent information related to the board.

Matt Peters motioned to adjourn, Kris Schuldt seconded the motion and all approved.



Associate Pastor's Report

August 26, 2014

The Global Leadership Summit

On August 14-15, 2014, I attended The Global Leadership Summit with a group of 20 from Immanuel. This was a very inspiring conference that I believe Immanuel's leaders and members should continue to attend. Our BOD members would get a lot out of this!

There is some talk about Immanuel being a host site for this conference next year. The dates are August 6-7, 2015. This would be a great way to reach out to our community, plus foster excellent leadership in our own congregation!

Serve St. Louis

Plans are in the works for Immanuel participating in this year's "Serve St. Louis" (sponsored by JoyFM). We'll be gathering a group from Immanuel to go and serve in the St. Louis community that weekend. The dates are October 11-12.

Sunday School

I'm making plans for this fall's Sunday School program. With the 9:30 service being added, I'm definitely anticipating attendance to increase. This is great ... but since I'll be often preaching or teaching Bible Class, I need lots of solid volunteers to help run this ministry.

Confirmation

Confirmation begins with our "Kick-Off Meeting" on Wednesday, September 10 at 6:00pm. I've received many (MANY!) inquiries about from visitors and new members.

ILS: Spiritual Growth Meetings

This past month, I individually met with all of our ILS teachers to help them set goals for their spiritual growth during their time at Immanuel.



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To: BOD
From: Keith Pelster
Date: 08/26/2014

LCEF Shared Blessings

We have been aggressively promoting participation in LCEF by the congregation and school families as a way to take advantage of the "Shared Blessings" program. (See past reports for more details) We achieved the second rebate level in August the \$1588 /month rebate level. We now have 180 of our member participating in LCEF. We need 90 more to reach the \$2,118.17 / month or \$25,418.59 / year level. Thank you to those who have signed up.

LCEF Loan

Giving to pay the mortgage (Uplifting) has dipped from previous trends. Hopefully this is a result of summer vacations and not a substitution effect. The increase in our monthly payment when we transition from an interest only loan in the spring is significant. To meet that challenge we will need a combination of significant church growth and an increase in per capita giving. Church growth is my preferred source as it indicates that we as a congregation are fulfilling our mission and helping more people. The new capital campaign will focus on increasing per capita giving. Either way, we need help from God and additional effort from all staff and church members.

Parking Lot Repairs

Drainage has been added, broken spots repaired, and cracks filled. Weather has repeatedly postponed the sealcoat and re-stripe project. The lot must be completely dry on a day we anticipate minimal traffic. We are now scheduled to have this work done on a Sunday after church, with September 7th and 14th, weather permitting. When the parking lot is re-striped, we will adding and relocating handicapped spaces closer to the sanctuary doors and adding a reserved area for visitor's and elderly during worship, in front of the portico. It is hoped that ushers and members will be able to identify these self-identified visitors to greet and welcome them to Immanuel. Costs for the parking lot repairs up to this point have been significantly lower than expectations.

Building

The storage room has been converted to an office for Vicar Kirk.

Several light fixtures throughout the campus that had not worked in some time have been replaced. Additional work to replace problematic emergency light fixtures and the lights in the clouds of the sanctuary is underway.

Some problematic faucets with obsolete parts have been replaced. We will also be replacing several working fixtures to have parts to keep the others going. The lack of local shut-off valves in the bathroom complicates this task. Each fixture we replace is also gaining shut-off valves.

An exterior water spigot leaked, tripping the GFCI outlet that is installed *below* it. Fortunately, this (obsolete parts) water fixture has a shut-off valve and will be repaired or replaced soon. Relocating the outlet may not be practical due to the brick exterior of the building.

Building Improvements

There are several facility enhancement projects that are in the exploratory stage.

1. Finishing the balcony to add stadium seating and music performance space. The audio visual control station would be relocated to the main floor as a prerequisite to this project. It is thought that this relocation will improve the AV performance as the system sounds different in the balcony, in front of the balcony and under the balcony. We also hope to gain valuable usable space for a storage and possibly an office under and behind the stadium seating area.
2. Replacement of the carpeting in the narthex, narthex to balcony stairway and first floor hallways with an attractive porcelain tile or stone floor.

August 2014 BOD

Senior Pastor

Upcoming...

1. The new 9:30 service **will begin September 7.**
2. Karl Galik will be here on **September 18th**. He would like to meet with 3-5 leaders; then meet with a “larger” group including the BOD. Check your email for more information.
3. The second meeting of my Pastoral Leadership Institute will be held in Chicago from **September 29-October 2** and will focus on staff development and management. One of the books to be discussed is entitled *First, Break All the Rules* by Buckingham & Coffman. If you are involved in management I highly recommend you read it.

Past...

1. Attended the Leadership Summit. Very energizing...Ties in with my PLI.
2. Met with Rev. Randy Golter of the International Center to discuss International Missions.
3. We had a wonderful response to Hearts & Hope. Over 50 kids were added to the “sponsored” list. Tom Andrews will serve as our lead on the mission ministry.
4. We received a wonderful donation to be divided unequally among various projects that may include a balcony upgrade, narthex floor improvements, missions, and advertisements.
5. I offer the simple reminder that Kirk’s vicarage is an “internship” and he is still a student. He will be getting some supervised experience in many different ministry areas including visitation, teaching, preaching and the like.
6. Tuesday morning Bible classes resumed August 5. The 6:30 class has seen attendance double.
7. “We” need to rework the personnel policy manual so that it coincides with our new governance model. Things like vacation time and how it is tracked needs clarification.

Questions or Comments

Principal's BOD report for August 2014

- 1) School is off to a great start. Preschool just started last week and everything is working out great.
- 2) Chapel Offerings are going to Hearts and Hope for Uganda during August and September. We have already raised over \$500. We are doing an impromptu food drive this week for the food pantry in Ferguson. Spread the word and donate if you can.
- 3) September: No school Sept 1 or Sept 19th.
- 4) Chromebooks are off to a GREAT START and 5th grade is adjusting well to Jr. High life.
- 5) Who on the BOD would like to take over leading discussions regarding the Prof Dev. book (Carver) starting in September?



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To: BOD
From: Anna Brandt, Treasurer
Date: 08/26/14

Mortgage Payments Fiscal Year End Summary:

July 2013 Contributions to Uplifting were \$ 21,778; this July 2014 contributions were \$ 16,558 with interest payments at 26,923; \$ 10,365 used out of dedicated Uplifting Funds to meet the interest payment. This follows the same pattern of last year for the months of July, August, Sept and Oct.

Church Operations

Church revenues were slightly up and expenses as a whole [other than interest payments to LCEF] were pretty much on budget.

School Operations Fiscal Year End Summary

School revenues and expenses were both over budget with the net profit being within \$ 344 of the budgeted profit for the month of July. No "3rd Party revenues or expenses" were recorded in July.

DEDICATED FUNDS:

"Capital Reserve" Fund -- This dedicated fund increased by \$ 12,000 due to the sale of the organ. The purchase of the organ was made out of the loan funds from LCEF so to reinvest the \$ towards capital reserve fund _Balcony Remodel seemed the logical account.

"Organ_Facility Changes" Fund -- \$ 7,083.70 was moved from Schramm Estate Foundation to this fund under the direction of the BOD in September 2010. I would like to make a motion to transfer these funds back to the Schramm Estate Foundation dedicated fund. My second proposal regarding this account is that we move some funds to the Organ fund and the remaining balance of these funds be transferred into the Capital Reserve Fund_Balcony Remodel.

All School Prepaid Revenues & Expenses for 2014-2015 which were in dedicated funds have been transferred into July's financial statement.

Parking Lot Fund had \$40,000 set aside to cover repairs to parking lot. Keith was able to get C&B Paving to reduce their quote price from \$ 21,300 to an actual payment of \$ 5,900. Additional costs to be paid total \$ 24,000. Estimated excess funds of \$ 10,100 need to be maintained in this account for future sealing/repairs to the parking lot.

All bank accounts are under the FDIC limit threshold.